

## REDCAR & ESTON SCHOOL SPORT PARTNERSHIP RISK ASSESSMENT

As required by the Health and Safety at Work Regulations 1999

**Activity:** SEND Multi Sport Festival

**Department:**

Redcar & Eston School Sports Partnership

**Date:** 16<sup>th</sup> September 2026

**Assessment Completed By:** Katherine Holden

**Venue:** Redcar & Cleveland College

**Who is at Risk?:**

KS2 Pupils, Sports Leaders & Staff

| HAZARD             |                                    | RISK                    |   |                      |   |                  | CONTROL MEASURES                                                                                                                                                                                                                 |                              |
|--------------------|------------------------------------|-------------------------|---|----------------------|---|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| Identified Hazards | Hazard Effect                      | Probability<br>L. M. H. | X | Severity<br>L. M. H. | = | Level<br>of Risk | Actions Taken to Reduce Risk                                                                                                                                                                                                     | Residual<br>Risk<br>L. M. H. |
| Lifting & Handling | Partnership staff & Sports leaders | L                       | X | M                    | = | M                | Staff, leaders & assistants to set up and dismantle equipment. All equipment checked for faults & appropriate equipment used.                                                                                                    | L                            |
| Obstructions       | All group members                  | L                       | X | L                    | = | L                | Activity area checked for suitability.<br>Hazards identified.<br>Appropriate warnings and notices displayed.<br>Pupils always supervised.<br>All group briefed about being aware of football goals etc. within the playing area. | L                            |
| Collision          | All group members                  | L                       | X | L                    | = | L                | Qualified coaches & assistants delivering.<br>Number of children limited for each activity.<br>Pupils briefed to be aware of their surroundings and space.<br>NO CONTACT games.                                                  | L                            |

|                                             |                   |   |   |   |   |          |                                                                                                                                                                                                                                                                                                                                                                                                                      |          |
|---------------------------------------------|-------------------|---|---|---|---|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Medical<br>Emergency                        | All group members | L | X | M | = | <b>M</b> | Qualified First Aiders present.<br>Telephone for emergencies available.<br>Register of children on site.<br>Medical details known & First Aid boxes available. On site written procedures for medical emergencies checked.                                                                                                                                                                                           | <b>L</b> |
| Fire                                        | All group members | L | X | H | = | <b>M</b> | On site written fire procedures checked.<br>Exits and signs checked.<br>Extinguishers identified and checked.<br>All group members briefed on evacuation procedures.                                                                                                                                                                                                                                                 | <b>L</b> |
| Weather                                     | All group members | L | X | M | = | <b>M</b> | Event will not take place if weather is too wet or too cold.<br>Schools should advise children to bring relevant clothing e.g. layers and waterproofs in case of cold or wet weather or sun cream / hats etc. in case of warm weather.                                                                                                                                                                               | <b>L</b> |
| Venue<br>(Open to Public –<br>College Site) | All group members | L | X | H | = | <b>M</b> | All pupils will be told in the briefing not to wander around the site or talk to any members of the public. Pupils will be expected to stay in the area allocated to their activity.<br><br>Staff accompanying the pupils will have responsibility for their own pupils and ensure the pupils abide by these rules.<br>Gates to the 3G Pitch will be locked so that the site is secure and to prevent public access. | <b>L</b> |

**FURTHER CONTROLS:**

- First aid kit on site and qualified first aiders with a mobile phone.
- All school staff to have consent and medical information on all children.
- School staff to be responsible for their group whilst at the event - need adequate ratio of staff to children.
- Suitable clothing and footwear for sports activities.
- Briefing with each group before starting event (safety and appropriate behaviour).
- Covid restrictions if necessary, distancing, masks and hand sanitising will be discussed.

**Probability Key:**

- **L** = No Chance
- **M** = Medium Chance
- **H** = High Chance / Very High Chance

**Severity Key**

- **L** = No injury / Minor first aid
- **M** = First Aid, Doctor or Hospital
- **H** = Major injury / Reportable Accident

**Key:**

**L X L = L**  
**L X M = M**  
**L X H = M**  
**M X M = M**  
**M X H = H**  
**H X H = H**

**Residual Risk**

- **Low** = Acceptable
- **Medium & High** = Requires additional action to reduce risk.

At the time of producing this assessment, as far as I can reasonably foresee, the risks involved with this activity have been reduced as far as reasonably practicable.

**Signature:** Katherine Holden  
**Position:** RESSP School Sport Officer  
**Date:** 7<sup>th</sup> July 2026

**IF FOR A VISIT COPY TO BE PASSED TO EVC AND ORIGINAL TO BE CARRIED ON VISIT BY PERSON IN CHARGE**

To be signed by all staff accompanying a visit or trip to acknowledge that they have read the Risk Assessment and will ensure any control measures are observed.

| <b>Name</b> | <b>Designation<br/>(e.g. Assistant Leader / First Aider etc.)</b> | <b>Signature</b> | <b>Date</b> |
|-------------|-------------------------------------------------------------------|------------------|-------------|
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