



REDCAR & ESTON SCHOOL SPORT PARTNERSHIP

RISK ASSESSMENT

As required by the Health and Safety at Work Regulations 1999

Activity: Teamwork Event – Outdoor and Adventurous Festival

Department: Redcar & Eston School Sports Partnership

Date: 22th May 2024

Assessment carried out by: Louise Tarran

Who is at Risk? Y5/6 pupils, Sports Leaders, staff

Venue: Redcar Rugby Club

HAZARD		RISK					CONTROL MEASURES	Residual Risk L. M. H.
Identified Hazards	Hazard Effect	Probability L. M. H.	X	Severity L. M. H.	=		Actions Taken to Reduce Risk	
Covid-19 (if regulations and restrictions apply)	All group members	L	X	M		M	Instructors to wear face shield/face mask when in close proximity or indoors. Instructors to keep 2m distance from pupils and staff. Instructors to speak clearly without shouting so instructions can be heard. Each group to sanitise hands in-between each activity. Registers are needed for all present and guidelines followed if feeling unwell.	L
Car Park, moving cars. buses	All group members	L	X	M	=	M	School staff to lead children around the car park, briefing them before they get off the bus to be careful	L
Route to be taken	All group members	L	X	L	=	L	All schools to given safety briefing. Route to be explained with instructions	L
Group ratio	All group members	L	X	M	=	M	School staff to be responsible for children whilst on the field. Staff to stay with the group and facilitate the activity sessions. Ensure you have enough staff to supervise, lead and escort to toilets.	L

Falls & Trips	All group members	L	X	L	=	L	Route to be walked before each session starts to make sure it is safe. First aider with first aid kit available but suggest school staff administer treatment. School staff to ensure pupils wear appropriate footwear for the event.	L
Inclement weather	All group members	L	X	M	=	M	Weather to be monitored and activity cancelled if necessary. Children to have sunscreen/ waterproofs if necessary. School staff to advise children on suitable clothing and footwear	L
Members of the public	All group members	L	X	M	=	M	Children to be told in briefing about members of the public using the caravan site at the top of the field. Two separate area that won't cross but within the rugby club grounds. Children to stay with their group and not talk to strangers	L
Medical conditions	All group members	M	X	M	=	M	School staff to know any medical conditions of children and make sure they have brought any required medication with them. First aider with first aid kit available but suggest school staff administer treatment.	L
Lifting & Handling	Partnership Staff & Sports leaders	L	X	M	=	M	Staff, leaders and assistants to set up and dismantle equipment. Equipment checked for faults. Appropriate equipment used.	L
Obstructions	All group members	L	X	L	=	L	Activity area checked for suitability. Hazards identified. Appropriate warnings and notices displayed. Pupils supervised. All group briefed about being aware of rugby posts etc on the field	L

FURTHER CONTROLS:

First aid kit and qualified first aiders on site with mobile phone
All school staff to have consent and medical information on all children
SSP to have a register of all in attendance
School staff to be responsible for their group whilst participating
Suitable clothing and footwear worn
Plenty of water and sunscreen if hot weather / waterproofs if wet
Information packs will be given to all staff
Toilets will be open but limited, one-way system in operation
Briefing with each group before starting
Covid restrictions if necessary, distancing, masks and hand sanitising will be discussed

Probability Key:

L = No Chance

M = Medium Chance

H = High Chance, Very High
Chance

Severity Key

L = No injury/Minor first aid

M = First aid treatment, Doctor or
Hospital.

H = Major injury/Reportable Accident.

Key:

L X L = L

L X M = M

L X H = M

M X M = M

M X H = H

H X H = H

Residual Risk

Low = Acceptable

Medium & High
Requires additional
Action to reduce risk

At the time of producing this assessment, as far as I can reasonably foresee, the risks involved with this activity have been reduced as far as reasonably practicable.

Signature: Louise Tarran

Position: RSSP Assistant Manager

Date: 8th September 2023

To be signed by all staff accompanying a visit or trip to acknowledge that they have read the Risk Assessment and will ensure any control measures are observed.

Name	Designation (e.g. Assistant Leader / First Aider etc.)	Signature	Date